

25 May 1955

TAS Comments on Referenced Memorandum re "Adjustments of Billings"

1. It is recommended that this proposal be approved subject to the following:

- a. Determination of excessive claims to be waived should be made the responsibility of an authorized certifying officer instead of the auditor.
- b. The proposed basis for waiving excessive claims should not apply where the best interests of the Agency would not be served, such as:
 - (1) Where claimants appear habitually or deliberately to submit excessive claims.
 - (2) Where a claimant submits several excessive claims which individually amount to less than the amounts proposed for waiver but in the aggregate exceed such amounts. In such cases, a single notice of exception should be prepared covering all differences.

2. It would appear desirable also to give consideration to authorizing similar waiver practices with respect to claims and vouchers handled by the Finance Division.

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TAS /FWG/ak

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